

TO THE PARENT

Copies of all school records are required as part of a student's application to Doane Academy. Complete the form and send it to the applicant's current school.

I hereby request and authorize

current school

current school address

to send copies of complete and official transcript(s), including grades to date, test records, any reports (both achievement and diagnostic) and any other pertinent documents concerning my child.

student's name

grade level

signature of parent or guardian

date

Please send to:

Office of Admission
Doane Academy
350 Riverbank
Burlington, NJ 08016

If this student is admitted to our school, we will at year's end request a final academic transcript. Please retain this authorization to preclude the need for a second one.

If you have any questions, call our Office of Admission at (609) 386-3500 x15
We sincerely appreciate your assistance.